

1.2 Matters Arising

1.2.1 *Future of Shared Ownership Tenure and Open Market Purchase (Minute Item 2.2.1)*

The Board noted the report on progress.

[Assistant Chief Executive to advise on further progress.](#)

1.2.2 *Basics Foodbank (Minute Item 2.2.3)*

The Vice Chairman asked if there had been any referrals to the Foodbank and whether these had been satisfactorily dealt with. The Chief Executive replied that she did not have this information but could ask the Tenancy Services Department to provide it for the next meeting. The Board indicated that they did not wish to be given this information, and wished no further reports on this subject.

The Chairman reported that the Association had referred two cases to the SVDP and that assistance had been given with both food and in one case also furniture, to the satisfaction of the parties concerned.

1.2.3 *Easter Road Eco Garden (Minute Item 8.0)*

The Board noted that the application for grant funding from the Blacklaw Wind Farm Community Benefit Fund had been successful and that the initiative would now be taken forward.

[Assistant Chief Executive to advise on further progress.](#)

1.2.4 *SFHA's Campaign for a Fairer Welfare System (Minute Item 10.0)*

The Board noted that WDHA had signed up to the online campaign and that support letters were being sent out to MPs and MSPs.

[Assistant Chief Executive to advise on any further developments.](#)

2.0 HEALTH AND SAFETY COMMITTEE – 16 NOVEMBER 2010 AND 12 JULY 2011

2.1 Minutes 16 November 2010

Proposed: Jean Fagan
Seconded: Anne Cooper

2.2 Minutes 12 July 2011

Proposed: Helen Russell
Seconded: Jean Fagan

2.3 Matters Arising

There were no matters arising.

3.0 FINANCIAL MANAGEMENT – QUARTERLY REPORTS

3.1 Liquid Assets

3.1.1 *Cash Available*

The Board noted the cash available in the Associations various bank accounts as at 30 June 2011.

3.1.2 *Projected Cashflow*

The Board considered in detail the projected cashflow.

3.1.3 *Cashflow Variance*

The Board also considered the cashflow variances. There were no questions or comments.

3.2 Treasury Management

Board Members noted the report showing the private finance position at 30 June 2011. The Finance Manager referred to the Loan Portfolio Return which was attached to the report. He explained that in previous years this had been completed and returned online to the regulator by him. However, from 2010-11 the return has to be approved by the Board and he asked that the return be considered and approval given for it to be submitted to the regulator. There were no questions and approval was given for the return to be submitted prior to 30 September 2011.

3.3 The Scottish Housing Regulator Five Year Online Financial Projections

The Finance Manager presented his report, and explained to the Board that the final budget proposals 2011/12 submitted to the Board on the 8th February were unsuitable for this return. The 2011/12 audited accounts have now used as the starting point of the online submission. The projected figures had been revised to reflect the above and an explanation of the changes given.

The wording of the governance statement and the comments were considered and agreed and it was then agreed that the online submission be made on or before the 30 September 2011.

3.4 Management Accounts and Budget Report As At 30 June 2011

The Finance Manager presented the Management Accounts and Budget Report as at 30 June 2011. There were no questions or comments.

4.0 EXTERNAL AUDITOR'S MANAGEMENT REPORT

The Board noted and accepted the Auditor's Management Report. The Management comments were considered and agreed. The Chairman will write to auditors PKF acknowledging receipt of the report and enclosing the Association's comments.

5.0 QUARTERLY KPI REPORTING

The Board noted the report, and that all figures were essentially favourable.

6.0 REPLACEMENT OF OFFICE TELEPHONE SYSTEM

The Board noted the report and the arrangements to update our telephone facilities.

7.0 DRAFT REVISED GENERIC RISK MAP

The Board considered and approved the draft revised Generic Risk Map, noting the new layout and that the document together with any revisions would now be presented annually. The Board noted that these risks were the underlying risks inherent to the business, and as such they did not generally change that much over time, unlike the Current Risks.

The Board considered in detail each of the net risks that were labelled 'high'.

The Vice Chairman brought to the Board's attention a recent report from City University demonstrating that a perennial weakness of companies was a lack of understanding of the true nature of the risks faced by their organisation and the risk consequences of decisions. The Chairman felt that this was not the case with Housing Associations as reports on risks were detailed and extensive.

The Board noted the report and that there were no issues of wider interest that required to be reported to the Board.

8.0 STANDING ITEMS

8.1 Membership Issues

8.1.1 *New Membership Applications*

The Board approved the following membership applications:

- Ms Mairi Smith – Tenant
- Mrs Margaret Flannery – Tenant
- Mr Peter Flannery – Tenant

8.1.2 *Cancelled Memberships*

The Board approved the following memberships to be cancelled:

- Mr B Boughey - Membership No. 147
Reason for cancellation: Mail returned marked 'not at this address'.
- Laura Hay - Membership No. 200
Reason for cancellation: Member deceased.

8.2 Register Inclusions

The Board noted that there were no register inclusions.

8.3 Risk Management

The Board noted the Current Risk Profile, which is presented quarterly and discussed in detail all the risks presented.

8.4 Knowledge Enhancement

There was no business under this item.

8.5 Lanarkshire Voluntary Housing Forum

The Board noted the minutes presented.

8.6 Publicity

There was no business under this item.

8.7 Correspondence

The board noted that the Scottish Government had published the 'Scottish Housing Charter – A Consultation' <http://housingcharter.scotland.gov.uk/> and asked that the Tenancy services department prevent a short presentation on what was being proposed.

9.0 ANY OTHER COMPETENT BUSINESS

There was no other business.

The meeting closed at 7.25 pm with a vote of thanks to the Chair.